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## Criteria for the Evaluation, Reappointment and Promotion of Non-tenure track Professors in the Department of Medicinal Chemistry

Evaluation, Reappointment and Promotion of Non-tenure track Professors in the Department of Medicinal Chemistry is based on three areas of consideration. Those three areas include Teaching, Scholarship and Service. It is expected that faculty members show achievement in all three areas when being evaluated.

**Teaching:** A major criteria for the assessment of teaching will be the quality of instruction provided by the faculty member within required core courses within either the PharmD Program or the Graduate Program in Medicinal Chemistry. In addition, the participation of the faculty member in mentoring graduate students by assuming the role as their major advisor, as well as providing undergraduate students opportunities in research will also be considered in assessing one's overall contribution to the instructional mission of the Department. Lastly, the participation in elective courses that enrich the educational experience of undergraduates and graduate students will be viewed favorably as part of one's overall contribution to the Department's teaching responsibilities.

**Scholarship:** The development of novel research programs that expand our knowledge in medicinal chemistry and advance drug design and discovery will serve as a major criteria for the assessment of one's scholarship. Publication of research findings and timely reviews are also instruments that will be used in the assessment of one's achievement in scholarship. Both the efforts and the successes associated with attracting research support to sustain individual research programs will both be used as measures of one's scholarly activity.

**Service:** The efforts of individuals in the recruitment of new faculty and in the recruitment of new graduate students will serve as a measure of vital service to the Department. Other critical functions include serving as Director of the Graduate Program in Medicinal Chemistry and Chairperson of the Seminar Committee. We have also assigned responsibilities for the maintenance of Departmental equipment such as the NMR and the LC-MS systems to individual faculty members. In addition to these internal responsibilities, we will also recognize the service of individuals to the School of Pharmacy and to the University as being of importance to the Department.